



**Graduate School of Modern Society and Culture, Niigata University
September 2015 Exam – April 2016 Admission**

**Master's Program of Society of Law and Politics
International Society (Course in English)**

**for Master Degrees of Master of Law(LL.M) or
Master of Public Administration or Master of Philosophy**

Application Guidelines

1. Introduction

Graduate School of Modern Society and Culture is a comprehensive graduate school where students make research in the fields of Literature, Law, Economy and Business, aiming to obtain Master Degrees and Doctor Degrees.

Among ten courses provided by the graduate school, the Course of International Society under the Major of Legal Society awards Master Degrees of LL.M or MPA by making researches into themes related to laws and public administration in English with all the necessary process conducted in English, from entrance exams, lectures and seminars, to thesis writing.

This guideline is for students who plan to take an entrance examination to the Course of International Society which is to be held in September 2015 for admission in April 2016.

2. Admission Policy

This course aims to foster professionals and researchers with ability to find problems, related to laws and public administration, to be resolved in a current society and to propose solutions to them with professional expertise and insights, with the view of building a mutually acceptable society.

Students are most welcome who understand our admission policy and have enthusiasm and potential ability to be such professionals and researchers.

3. Number of enrollees

Several

4. Application Qualifications

Persons who are recommended by universities which conclude exchange agreement with our Graduate School, academic exchange cooperative institutions (see Table 1), or persons who satisfy one of the following qualifications:

- (1) A person who completed a 16-year school education program abroad, or who is expected to complete such a program by March 2016.
- (2) A person who is expected to complete a 15-year school education program abroad by

March 2016, and who is recognized by our Graduate School as having completed a predetermined number of credits with excellent academic results.

- (3) A person who graduated from a university stipulated in Article 83 of School Education Law (Law Number 26 of 1947), or who is expected to graduate from such a university by March 2016.
- (4) A person who completed a 16-year school education program of a foreign country by taking classes in Japan of correspondence education offered by a school of this foreign country, or who is expected to complete such a program by March 2016.
- (5) A person who completed a program of an educational institution in Japan that is recognized as having a program of a foreign university in the educational system in a foreign country and specified separately by the Minister of Education, Culture, Sports, Science and Technology (only when the person who completed the program is recognized as having completed a 16-year school education program of the foreign country), or who is expected to complete such a program by March 2016.
- (6) A person who completed a specialized program of a special education school specified separately by the Minister of Education, Culture, Sports, Science and Technology (only when a person satisfies criteria specified by the Minister, such as having a four-year or longer course completion term) on or after a date specified by the Minister, or who is expected to complete such a program by March 2016.
- (7) A person who enrolled in a graduate school according to Paragraph 2, Article 102, of School Education Law, and who is recognized by our Graduate School as having the qualified academic capacity to receive graduate-level education.
- (8) A person who is expected to have attended a university stipulated in Article 83 of School Education Law for three years or longer by March 2016, and who is recognized by our Graduate School as having completed a predetermined number of credits with excellent academic results.
- (9) A person who is recognized through an individual application qualification at our Graduate School as having academic capacity equivalent to or higher than that of a person specified in item (3) above, and who becomes 22 years old by March 2016.

5. Application period

From July 31, 2015 (Friday) to August 5, 2015 (Wednesday)
[Applications sent by postal mail must arrive during these specified dates.]

Direct submission by visit: The reception hours are from 9:00 to 17:00.

Submission by postal mail: Please make sure to send the application by express registered mail.

- Your application may be rejected if you do not have qualifications to apply, and these documents would be sent back. At this occasion, your testing fee also would be paid back.

6. Application document submission address

Student Affairs Office

Graduate School of Modern Society and Culture, Niigata University

8050 Ikarashi 2-no-cho, Nishi-Ku, Niigata City 950-2181, Japan

7. Application procedures and documents

Applicants are requested to submit the following documents and items in person or by mail within the application period. Please fill out the application documents in English or in Japanese, as follows:

- (1) Application for admission (CV), examination admission card, and photo card
- (2) Statement of the reason for application
- (3) Research plan
- (4) Research progress report
- (5) Graduation certificate, graduation expectation certificate, or academic degree certification issued by the applicant's graduating university
 - An original academic degree certification will be returned after copying.
- (6) Academic transcript issued by the applicant's graduating university
- (7) Passport copy and family register copy of the applicant's native country or proof of citizenship (foreign national applicants only)
- (8) Copy of the Residence Card or copy of entry visa Foreign national applicants in Japan are requested to submit front- and back-page copies of their "Residence card" issued by a municipality certifying their status of residence and period of stay. Moreover, foreign national applicants who plan to stay in Japan for a short period to take an entrance exam are requested to submit a copy of their entry visa.
- (9) Three photos 4 cm (about 1.6 in) long and 3 cm (about 1.2 in) wide of the frontal upper body (without hat or cap), taken within 3 months before the application. Students should write down nationality and name on the back sides of the photos.
- (10) English proficiency certificate (applicants having a certificate such as TOEFL are requested to submit it).
- (11) Envelope to return the examination admission card. (Please attach 92 yen or its equivalent in postage. For a person applying from abroad, please enclose an international reply coupon required to send a document weighing 50 g [1.75 oz].)
- (12) Certificate proving payment of the testing fee
 - Please write down the required information in the "transfer payment request, transfer

payment and commission receipt, and certificate proving payment of a testing fee.” Then please make a transfer payment of the testing fee (30,000 yen) at a financial institution (except the Japan Post Bank), and submit the “certificate proving payment of the testing fee (for submission to Niigata University),” which has been returned to the applicant from the financial institution. Please make sure to confirm that the financial institution’s receipt stamp is imprinted. The applicants are also required to pay the transfer fee.

- (a) Please write down the applicant’s name in the client name section.
- (b) Please make the transfer payment within the following period. Payment transfer cannot be made on Saturday, Sunday and national holiday.

From July 24, 2015 (Friday) to August 5, 2015 (Wednesday), by 15:00

- (c) Payment cannot be made through an ATM (Automated Teller Machine).
- (d) Japanese Government (MONBUKAGAKUSHO) Scholarship students need not pay the testing fee.
- (e) The testing fee will not be returned after payment has been made.

However, if an applicant does not submit his or her application documents within the application period after the testing fee is paid, the fee (30,000 yen) will be returned; please refer to the contact in section 10 below.

8. Enrollee selection methods

Selection is conducted through written (see Table 2) and oral exams.

*Applicants who are recommended by the academic exchange cooperative institution will be selected by paper screening.

*Examinees who commit following illegal acts are to lose the qualification of taking the exam and to leave the exam room immediately,

1. False information written deliberately in the application form;
2. Cheating at the exam;
3. Use of electronic devices such as a mobile phone during the exam.

For more details, please refer to the "Examination Guide" announced later.

9. Selection exam date and timetable

Exam date	September 18, 2015 (Friday)	
Timetable	Written exam	10:30 to12:00
	Oral exam	start at 13:30

10. Examination place

Building for Humanities, Law, and Economics of Niigata University

* For further examination details, please read well the “Examination Guide” enclosed when the examination admission card is sent. The documents are scheduled to be sent on August 21, 2015.

11. Contact regarding applications

If you have questions concerning unclear matters regarding application, please contact the following:

Student Affairs Office

Graduate School of Modern Society and Culture, Niigata University

8050 Ikarashi 2-no-cho, Nishi-Ku, Niigata City 950-2181, Japan

Phone: (81)-25-262-6166・6826 E-mail: jimugen@cc.niigata-u.ac.jp

12. Announcement of successful applicants

(1) Date

October 15, 2015 (Thursday) from 10:00

(2) Place

The examination numbers of successful applicants will be displayed at the entrance of the Building of the Graduate School of Modern Society and Culture, Niigata University, on the above date.

All successful applicants will also receive a letter of acceptance by postal mail.

These numbers will also be displayed on the home page of the Graduate School of Modern Society and Culture, Niigata University.(<http://www.gens.niigata-u.ac.jp/>)

However, we never respond to inquiries made by phone or by similar methods regarding application results.

13. Admission procedure

The admission procedure period is shown below.

From February 29, 2016 (Monday) to March 4, 2016 (Friday)

The admission fee is shown below, and other details regarding the admission procedure will be mailed to the successful applicants.

- Admission fee: 282,000 yen (estimated amount)

The successful applicants are required to pay the following tuition fee at the beginning of each semester.

- Tuition fee: 535,800 yen per a year, 267,900 yen per each semester (estimated amount)
(If the tuition fee amount is modified while the student is attending the university, a new tuition fee will be applied from the modification date.)

14. Treatment of personal information used to select the enrollees

- (1) Regarding the names, addresses, and other personal information that the applicants gave to the university when they applied, it will be used only for the following purposes: (a) the enrollee selection (application process, selection process), (b) announcement of successful applicants, (c) the admission procedure, (d) research, study, and analysis of the enrollee selection methods or similar, and (e) other tasks associated with these matters.
- (2) The personal information regarding the exam results used to select the enrollees will be used to research, study, and analyze the enrollee selection methods or similar.
- (3) Regarding only an enrollee's exam results and personal information given to the university upon application, it will be used after the admission to conduct tasks related to the following: (a) educational affairs (school register, study instructions, etc.), (b) matters related to student support (health management, scholarship application, etc.), and (c) tuition fees, etc.
- (4) Moreover, in regard to personal information, the successful applicant's name and address may be used by the university's alumni and support associations.

Table 1: Universities which conclude exchange agreement and academic exchange cooperative institutions

Academic exchange agreement universities	<ul style="list-style-type: none"> ➤ Peking University: Law School, School of International Studies, School of Economics, Department of History ➤ Hubei University: School of Foreign Languages ➤ Huazhong University of Science and Technology: School of Foreign Languages ➤ Huazhong Normal University: School of Foreign Language and Literature ➤ Dalian University: Department of Japanese ➤ Tianjin Foreign Studies University: School of Japanese Studies ➤ Northeast Normal University: School of Literature, School of History and Culture, School of Education ➤ Renmin University of China : School of International Studies ➤ Ocean University of China : College of Liberal Arts, Journalism and Communication ➤ China Foreign Affairs University : Department of Foreign languages, Institute of international Relations ➤ Capital Normal University : Department of History
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Academic exchange agreement universities	<ul style="list-style-type: none"> ➤ Fudan University : Department of Chinese Language and Literature ➤ Université Bordeaux 3 ➤ Universität Bielefeld ➤ Southern Taiwan University: College of Humanities and Social Sciences ➤ I-Shou University: College of Management, College of Language and Communication ➤ Feng Chia University: College of Humanities and Social Sciences, College of Business ➤ Providence University: College of Humanities and Social Sciences, College of Foreign Languages and Literature ➤ Soochow University: School of Foreign Languages and Cultures, School of Business ➤ National Changhua University of Education: College of Management ➤ Jawaharlal Nehru University: Center for Indo-Pacific Studies, School of International Studies
Academic exchange cooperative institutions	Japan International Cooperation Agency (JICA)

Table 2: Exam subjects

Major/field	Subject	Code	Specialized field after admission
Master's Program of Society of Law and Politics/ International Society	Socio-Legal Studies	34011	Socio-Legal Studies
	Family Law	34012	Family Law
	Tax Laws	34020	Tax Laws
	International Law	34030	International Law
	Economic Law	34040	Economic Law
	Educational Law	34041	Educational Law
	Commercial Law	34060	Commercial Law (including corporation law)
	Chinese Politics	35010	Chinese Politics

- Appendix -

In the Master's Program of the Graduate School, the completion requirements include attendance for two years or more, acquisition of 30 credits or more, and approval of a Master's

thesis.

Subject classification	Class subjects	Number of credits	Notes
Compulsory subjects	Thesis Writing I, II, III	6 credits (2 credits per subject)	Thesis instruction subject
Specialized required subject	Interdisciplinary Seminar	2 credits	
Optional subjects	Education course class subjects	14 credits or more	Elected from a course to which students belong
	Other education course class subjects	8 credits or more	Elected from a course other than the above
Total		30 credits or more	

A degree that is offered after reviews, when the students have completed the major of Society of Law and Politics, will be a Master of Law(LL.M), Public Administration, or Philosophy.

For more information on the Graduate School, please refer to our home page:

<http://www.gens.niigata-u.ac.jp/>